

**OFFICE OF THE
MANIPUR STATE KALA AKADEMI**
(An Autonomous Body under the Dept. of Art & Culture, Govt. of Manipur)
Khuman Lampak Sports Complex, Imphal

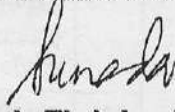
NOTIFICATION

Imphal, the 16th April, 2025

No.C-3/173/2019-MSKA: In supersession of all previous rules issued in this regard and as per Resolution No.5 of Executive Board meeting held on 26-03-2025, the Governor of Manipur and Chairman, Manipur State Kala Akademi hereby makes the following rules regulating the method of recruitment to the post of Secretary in the Manipur State Kala Akademi as shown in the Appendix, namely:--

1. **Short title:--** These rules may be called the Manipur State Kala Akademi (Secretary) Recruitment Rules, 2025.
 2. **Application:--** These rules shall apply to the post specified in column 1 of the Appendix annexed hereto.
 3. **Classification, Scale of pay, method of recruitment etc.:--** Classification of the said post, scale of pay, method of recruitment and other matters connected therewith shall be as specified in columns 3 to 13 of the said appendix.
 4. **Disqualification:--**
 - (a) No person, who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment to the aforesaid post, and
 - (b) No woman, whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the said post.
- Provided that the Chairman/Chairperson, Manipur State Kala Akademi may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
5. Where the Chairman/Chairperson is of the opinion that it is necessary or expedient to do so, he/she may by order for reasons to be recorded in writing and relax any of the provisions of these rules with respect to any class or category of persons or posts.
 6. These rules shall come into force with effect from the date of publication in the Manipur Gazette.

By orders & in the name of Chairman


(Sunanda Thokchom)
Secretary,
Manipur State Kala Akademi

Copy to:-

1. Secretary to the Hon'ble Governor of Manipur & Chairman, MSKA.
2. P.S. to the Commissioner (Finance), Government of Manipur & Financial Advisor, MSKA.
3. P.S. to the Spl. Commissioner (Art & Culture), Government of Manipur
4. Joint Secretary (DP), Government of Manipur.
5. Deputy Secretary (FD-PIC), Government of Manipur.
6. Director, Art and Culture, Manipur.
7. Director, Printing and Stationery, Manipur.
– with request for publication in the official Gazzette (Extra Ordinary).
8. All the Officers of MSKA.
9. Guard File.

**RECRUITMENT RULES FOR THE POST OF SECRETARY IN THE
MANIPUR STATE KALA AKADEMI**

1.	Designation of Post(s)	Secretary
2.	Number of post(s)	1 (one)
3.	Classification	Group 'A'
4.	Scale of pay	Level-13 (Rs.67700 – Rs.208700) [as per Manipur Services (Revised Pay) Rules, 2019.]
5.	Whether selection post or non-selection post.	N.A.
6.	Age limit for direct recruits.	Maximum of 55 (fifty five) years
7.	Educational and other qualifications required for direct recruits.	Essential: <ol style="list-style-type: none"> 1. Post Graduate from a recognized University or its equivalent. 2. Person of outstanding ability and profound knowledge in any field of Performing Arts/Fine Arts/Literature who has achieved National recognition in the respective field. 3. At least 3 years administrative experience/ active association in any Government or public cultural institution of National repute Desirable: <ol style="list-style-type: none"> 1. Knowledge of English, Hindi and Manipuri.
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotees.	N.A.
9.	Period of probation, if any	N.A.
10.	Method of rectt. whether by direct rectt. or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various method.	By direct recruitment for a period of 3 (three) years or up to the age of 60 years, whichever is earlier. The tenure shall be extendable for another 2 (two) years or up to the age of 60 years, whichever is earlier, depending upon the performance of the incumbent which is to be decided by the Executive Board.
11.	In case of rectt. by promotion/ deputation/transfer, grades from which promotion/deputation/ transfer to be made.	N.A.
12.	If a DPC exist, what is its compositions	Selection Committee will consist of the following:- <ol style="list-style-type: none"> 1. Chairperson of Manipur State Kala Akademi 2. Two nominees of the Executive Board to be nominated by Chairperson, MSKA. 3. One outside expert to be nominated by Executive Board, MSKA. 4. Administrative Secretary (A&C), Govt. of Manipur.
13.	Circumstances in which MPSC is to be consulted in making rectt.	N.A.

Sunanda
16/04/2015

(Sunanda Thokchom)
Secretary,
Manipur State Kala Akademi

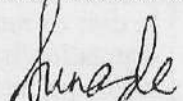
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Khuman Lampak Sports Complex, Imphal

NOTIFICATION
Imphal, the 16th April, 2025

No.C-3/173/2019-MSKA: In supersession of all previous rules issued in this regard and as per Resolution No.5 of Executive Board meeting held on 26-03-2025, the Governor of Manipur and Chairman, Manipur State Kala Akademi hereby makes the following rules regulating the method of recruitment to the post of **Library Assistant** in the Manipur State Kala Akademi as shown in the Appendix, namely:-

1. **Short title:-** These rules may be called the Manipur State Kala Akademi (Library Assistant) Recruitment Rules, 2025.
 2. **Application:-** These rules shall apply to the post specified in column 1 of the Appendix annexed hereto.
 3. **Classification, Scale of pay, method of recruitment etc.:-** Classification of the said post, scale of pay, method of recruitment and other matters connected therewith shall be as specified in columns 3 to 13 of the said appendix.
 4. **Disqualification:-**
 - (a) No person, who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment to the aforesaid post, and
 - (b) No woman, whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the said post.
- Provided that the Chairman/Chairperson, Manipur State Kala Akademi may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
5. Where the Chairman/Chairperson is of the opinion that it is necessary or expedient to do so, he/she may by order for reasons to be recorded in writing and relax any of the provisions of these rules with respect to any class or category of persons or posts.
 6. These rules shall come into force with effect from the date of publication in the Manipur Gazette.

By orders & in the name of Chairman

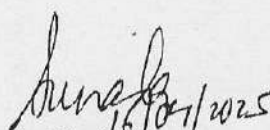

(Sunanda Thokchom)
Secretary,
Manipur State Kala Akademi

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9. Guard File.

RECRUITMENT RULES FOR THE POST OF LIBRARY ASSISTANT
IN THE MANIPUR STATE KALA AKADEMI

1.	Designation of Post(s).	Library Assistant
2.	Number of post(s).	2 (two)
3.	Classification.	Class-III/Group-C
4.	Scale of pay.	Level-5 (Rs.25500 – Rs.81100) [As per Manipur Services (Revised Pay) Rules, 2019]
5.	Whether selection post or non-selection post.	Selection
6.	Age limit for direct recruits.	Maximum: 38 years (upper age limit is relaxable for Govt./MSKA servants appointed under the Govt. of Manipur to the extent of the period of continuous services put in the post/service and by 5 years for SC/ST candidate and by 3 years for OBC candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates). <i>Relaxation of age shall be applicable to the candidate as per Govt. orders/OM etc. issued from time to time</i>
7.	Educational and other qualifications required for direct recruits.	Essential: (i) Graduate of a recognized University. (ii) Bachelor Degree in Library & Information Science of a recognized University. Desirable: Knowledge of Manipuri, Hindi & English.
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotees.	N.A.
9.	Period of probation, if any.	2 (two) years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various method.	By promotion failing which by direct recruitment.
11.	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/ deputation/transfer to be made.	Promotion: (i) From L.D.Cs. employees possessing the essential qualification at Col. No.7 with 5 (five) years regular service in the Grade. (ii) Counter Attendant possessing the essential qualification at Col. No.7 with 8 (eight) years regular service in the Grade.
12.	If a DPC exist, what is its compositions.	Class-III/Group-C D.P.C. (According to Services Bye-Laws of the Akademi)
13.	Circumstances in which MPSC is to be consulted in making recruitment.	N.A.


(Sunanda Thokchom)

Secretary,
Manipur State Kala Akademi

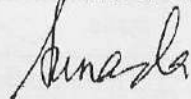
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Khuman Lampak Sports Complex, Imphal

NOTIFICATION
Imphal, the 16th April, 2025

No.C-3/173/2019-MSKA: In supersession of all previous rules issued in this regard and as per Resolution No.5 of Executive Board meeting held on 26-03-2025, the Governor of Manipur and Chairman, Manipur State Kala Akademi hereby makes the following rules regulating the method of recruitment to the post of **Publication-cum-Sales Assistant** in the Manipur State Kala Akademi as shown in the Appendix, namely:-

1. **Short title:-** These rules may be called the Manipur State Kala Akademi (Publication-cum-Sales Assistant) Recruitment Rules, 2025.
 2. **Application:-** These rules shall apply to the post specified in column 1 of the Appendix annexed hereto.
 3. **Classification, Scale of pay, method of recruitment etc.:-** Classification of the said post, scale of pay, method of recruitment and other matters connected therewith shall be as specified in columns 3 to 13 of the said appendix.
 4. **Disqualification:-**
 - (a) No person, who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment to the aforesaid post, and
 - (b) No woman, whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the said post.
- Provided that the Chairman/Chairperson, Manipur State Kala Akademi may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
5. Where the Chairman/Chairperson is of the opinion that it is necessary or expedient to do so, he/she may by order for reasons to be recorded in writing and relax any of the provisions of these rules with respect to any class or category of persons or posts.
 6. These rules shall come into force with effect from the date of publication in the Manipur Gazette.

By orders & in the name of Chairman


(Sunanda Thokchom)
Secretary,
Manipur State Kala Akademi

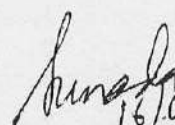
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5. Deputy Secretary (FD-PIC), Government of Manipur.
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8. All the Officers of MSKA.
9. Guard File.

**RECRUITMENT RULES FOR THE POST OF PUBLICATION-CUM-SALES-ASSISTANT
IN THE MANIPUR STATE KALA AKADEMI**

1.	Designation of Post(s).	Publication-cum-Sales Assistant
2.	Number of post(s).	1 (one)
3.	Classification.	Class-III/Group-C
4.	Scale of pay.	Level-5 (Rs.25500 – Rs.81100) [As per Manipur Services (Revised Pay) Rules, 2019]
5.	Whether selection post or non-selection post.	N.A
6.	Age limit for direct recruits.	Maximum: 38 years (upper age limit is relaxable for Govt./MSKA servants appointed under the Govt. of Manipur to the extent of the period of continuous services put in the post/service and by 5 years for SC/ST candidate and by 3 years for OBC candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates).
7.	Educational and other qualifications required for direct recruits.	Essential: (i) Any Graduate with Certificate/Diploma in Journalism of a recognized Institute/University. (ii) Course on Computer Concepts (CCC) from a recognized Institute. Desirable: (i) About 3 yrs. Experience in the publishing line; (ii) Knowledge of Manipuri, Hindi & English.
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotees.	N.A.
9.	Period of probation, if any.	2 (two) years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various method.	By direct recruitment.
11.	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/ deputation/transfer to be made.	*
12.	If a DPC exist, what is its compositions.	Class-III/Group-C D.P.C. (According to Services Bye-Laws of the Akademi)
13.	Circumstances in which MPSC is to be consulted in making recruitment.	N.A.

N.B.: In case of Certificate Course, the course should be not be less than 6 (six) months.


 16/04/2025
(Sunanda Thokchom)
 Secretary,
 Manipur State Kala Akademi